
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 8 APRIL 2020
REPORTS OF COMMITTEES**

1. INTERNAL AUDIT COMMITTEE

The minutes of the Internal Audit Committee Meeting held on 9 March 2020 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

RECOMMENDATION

That the report of the Internal Audit Committee and the recommendations from the minutes of 9 March 2020 be adopted.

**MINUTES OF THE NARROMINE SHIRE COUNCIL INTERNAL AUDIT COMMITTEE
MEETING HELD IN COUNCIL CHAMBERS ON MONDAY 9 MARCH 2020**

PRESENT: Neil Maltby (Outgoing Chair) – Independent External Member, Ron Gillard (Incoming Chair) – Independent External Member, Cr James Craft NSC, Jane Redden - General Manager NSC, Marion Truscott - Executive Manager Corporate Governance NSC, John Sevil - Director Finance & Corporate Strategy NSC, Gabriel Faponle – Crowe and Carlyne Marchant (Minute Taker)

Via Teleconference – Luke Malone - Prosperity Advisor Group

1. WELCOME

Neil Maltby welcomed everyone to the Narromine Shire Council Internal Audit Committee meeting and declared the meeting open at 12.10pm.

2. APOLOGIES

Nil

3. DISCLOSURES OF INTEREST

Nil

5. ELECTION OF CHAIR

Neil Maltby vacated the Chair.

RECOMMENDED Neil Maltby/Cr Craft that Ron Gillard be elected Chair of the Committee.

Ron Gillard assumed the Chair.

4. CONFIRMATION OF PREVIOUS MINUTES 11 NOVEMBER 2019

RECOMMENDED Cr Craft/Neil Maltby that the Minutes of the Narromine Shire Council Internal Audit Committee Meeting held 11 November 2019 be adopted as a true and correct record of the meeting.

6. CONSIDERATION OF CLIMATE CHANGE REVIEW REPORT

RECOMMENDED Neil Maltby/Cr Craft that the report be noted and management responses accepted. Furthermore, that the actions be included in the Action Tracking List.

7. CONSIDERATION OF INTERNAL AUDIT PERFORMANCE REPORT

RECOMMENDED Cr Craft/Neil Maltby that the report be noted with further consideration to be given to required performance KPI's.

8. ANNUAL ENGAGEMENT PLAN

RECOMMENDED Neil Maltby/Cr Craft that the report be noted.

Luke Malone and Gabrielle Faponle left the meeting at 1.11pm.

9. INTERNAL AUDIT COMMITTEE ANNUAL REPORT

RECOMMENDED Cr Craft/Neil Maltby that the matter be deferred until the 6 July 2020 Meeting.

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10. OFFICE OF LOCAL GOVERNMENT CIRCULARS

RECOMMENDED Cr Craft/Neil Maltby that the circulars be noted.

11. ACTION TRACKING LIST

RECOMMENDED Neil Maltby/Cr Craft the Action Tracking List be noted.

12. ANY OTHER BUSINESS

Nil

13. DATE FOR NEXT MEETING

The next Internal Audit Committee meeting will be held on Monday 6 July 2020.

14. CONCLUSION OF MEETING

The Chair thanked all members for attending.

There being no further business the meeting concluded at 1.22pm.

The Minutes (pages 1 to 2) were confirmed at a meeting held on the day of 2020, and are a full and accurate record of proceedings of the meeting held on 9 March 2020.

CHAIR